

ORDER ENTRY IN EPIC HYPERSPACE AND ROVER

Purpose:

To provide instructions on entering laboratory orders in Epic Hyperspace and Rover.

Policy:

Northwell laboratories that cancel lab orders due to hemolysis, clotted specimen, etc. and reorder those cancelled order for recollection can place those orders in Epic either via a Rover device or in Hyperspace from a PC. This process will mitigate delays in patient care and clinical decisions due to sample quality issues. These orders will populate in Rover for recollection.

Procedure for Rover:

1. On the Northwell issued iPhone device, open the Rover app.
2. Phlebotomist will Log into Rover with your Northwell credentials.
 - 2.1. Touch Epic Icon to open Menu
 - 2.2. Click on “Patient Search” and find appropriate patient searching by MR#
 - 2.3. Click on patient
 - 2.4. Click on Epic Icon -> choose “Orders” -> Click on the “+” Icon
 - 2.5. Search and choose needed test -> Click “Done”
 - 2.6. Orders are added to a notepad in right corner, click on notepad
 - 2.7. Review the orders and click on Sign if they are accurate
 - 2.8. These orders will now appear on the patient’s Worklist

Procedure for Epic Hyperspace:

1. In Epic Hyperspace, find and open the patient’s chart that needs labs ordered
2. Click on the Orders tab
3. Search for and choose the requested test; it will be added to the tab
 - 3.1. Double click on the chosen test
 - 3.1.1. In the pop-up box, enter in the priority and date and time requested
 - 3.1.2. Click on “Accept”
 - 3.1.3. When all tests have been ordered, click “Sign”
 - 3.1.4. These orders will now appear on the patient’s Worklist

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Retrieving “Future Lab Orders” Pending in Epic Hyperspace:

1. Click on Epic Icon in Epic Hyperspace
2. Choose “Reports” in dropdown -> Choose “My reports”
3. Search for “Future Lab Orders” and hit Enter
4. Click the run button to pull the report

Version No.	Date	Additions/Amendments
<i>1</i>	<i>11/1/2025</i>	<i>New</i>